

MEMORANDUM

TO : TA GROUP OF COMPANIES – STAFF & REMISIERS AT MENARA TA ONE
FROM : TA PROPERTIES SDN BHD - PROPERTY MANAGEMENT DEPARTMENT
DATE : 4 DECEMBER 2015
RE : RENOVATION WORKS AT MENARA TA ONE – Closure of certain car park sections for painting work

Please be informed that we will be commencing external wall painting for the whole building. In lieu of this, we will need to close certain portion of the car park area to carry out the work.

The closing of the car park area is scheduled as below:

Level 7 – 3 December 2015
Level 6 – 4 December 2015
Level 1 – 5 December 2015
Level 2 – 6 December 2015
Level 3 – 7 December 2015
Level 4 – 8 December 2015
Level 5 – 9 December 2015

Reserved/allocated car park users for level 3 & 4 will be relocated to Level 5 for the respective affected dates (one day only). Kindly refer to the plan for your reference (clouded area will be closed) on whether you are affected in this closure. Affected users will have their car plates displayed above the bay temporarily allocated to them on Level 5.

We apologize for the inconvenience caused and we sincerely seek for your kind understanding as this closure is necessary in order for us to speedily complete the painting works.

Should you require further clarification, kindly contact the Property Management Office at 03-20721277, EXT 7807.

Thank you.

Yours faithfully,
TA PROPERTIES SDN BHD


ALVIN PEREIRA
Senior Manager

